



MINUTES OF QCTA STATE COUNCIL MEETING

Friday 2nd May 2025
Townsville Turf Club

Present:

Gerard Battiato, Kevin Jarick, Barry Lansdown, Brian Muirson (Substitute Delegate), Lil Brandt, Seamus Murphy, Dallas O’Keeffe, Glen Rea (Substitute Delegate), Wayne Reeves (Substitute Delegate), Barry Bosworth, Greg Nuske, Vic Stiller, Peter Luppi (Substitute Delegate), Julie Allan, Sam Moore, Nathan McKee, Viv Moore

Observers: Joe Taylor (Ilfracombe CTC), Paul Hill (Brisbane GC), Les Kadziela (ACTA Board Member)

Chairperson: Gerard Battiato **Minutes:** Brenda Collins

1. Meeting Opened: 09:12am

Gerard advised that in the morning before the meeting, he sent Julie Allan and Sam Moore an email, referring to Sam Moore being affiliated with Surat, but a delegate for Maranoa, therefore under section 14.5 of the constitution he is not a delegate. Gerard respectfully asked Sam to leave the meeting, and Sam respectfully denied to leave the meeting.

Discussion was held, and ultimately the Council decided to allow Sam to remain and move on with the meeting. A couple of Observers, who had not been previously accepted, were asked to leave the meeting.

2. Apologies: Elliott Gibb (Substitute Brian Muirson), Wayne Cislowski (Substitute Glen Rea), Ben Beazley (Substitute Wayne Reeves), Colin Witt (Substitute Peter Luppi)

Motion: *“Those Councillors who have submitted Apologies or have Substitute Delegates be granted Leave of Absence.”*

Moved: Seamus Murphy	Seconded: Wayne Reeves	Carried
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3. Minutes of Previous Meeting:

State Council Meeting – 4th & 11th March 2025:

To be noted: Previous minutes (11.11.2024) had not been moved due to requested changes, but were not spoken about in the next meeting (4 or 11.03.2025).

Business Arising: Reluctance of the council to pass the financial statements – the constitution states ‘Council *Shall* ratify all decisions made by the Management Committee’.

Motion: *Move that the previous financial statement be accepted*

Moved: Wayne Reeves	Seconded: Further discussion with no resolve
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Questions prevailed what if you don’t agree with the financials. Questions are allowed to be asked but still need to be ratified. It was pointed out that ‘they are a true & accurate record of the Associations financial position. Concerns were raised regarding the cost associated with ‘Human Resources’ and that no invoice copies were available.

Due to the confidential nature of the topic, Management could not provide invoices. It was said that after the AGM invoices would be provided to the new Management with regards to iHR Invoices.

With regards to the letter sent to all clubs, it was stated that Gerards name was on the letter. Gerard noted for the record, that he had no involvement in that and if the ACTA had used his name, he would pursue that.

Other business arising:

- Gerard to forward to council the wording of Grant Acquittal – No Action Yet
- Criteria to run Coaching Clinic – No Action Yet
- Expected result of sub committee to produce amended draft constitution to present to members and ready for acceptance – No Action Yet
- Comments regarding sub committee meeting & draft constitution

Motion: Minutes moved that they are true and accurate record”

Moved: Wayne Reeves	Seconded: Barry Lansdown	Carried
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4. Financial Report:

Profit & Loss – 1st January – 31 March 2025

Trap Carnival Sponsorship – Curley Cattle Transport, QPCTC

Coaching Tool & Resources – Grant Money for Website Redevelopment, Coaching Manuals,

Office Equipment – Projector

Expense Claim for BMCollins – Read out actual costs to make up \$1218.70

Motion: “The Balance Sheet & Profit & Loss be Accepted”

Moved: Kevin Jarick	Seconded: Greg Nuske	Carried
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5. Inwards & Outwards Correspondence:

- Julie – for record - Barry’s letter to Management & Councillors was not professional letter
- Comment made that Barry had been spoken to regarding such.
- EAP – explanation given on the current situation and process
- Flexihire Invoice – Lighting Plants for Zone Team Shoot
- NZ Email regarding Resolution to Vote For/Against New Constitution – Should have read Northern Zone Councillors Not Councillors

Moved: Barry Lansdown	Seconded: Peter Luppi	Carried
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6. General Business: -

Discussion Papers:

Julie Allan – Meeting Dates

Zone	1 st Preference	Date	2 nd Preference
Central Zone	Springsure 2 Day Annual	Friday 06.02.2026	Friday 20.02.2026 CZ Annual - Rockhampton
Northern Zone	Kurumba 2 Day Annual	Friday 14.08.2025	Herbert River 07.08.2025
South East Zone	Caboolture 2 Day Annual	Friday 31.10.2025	Gympie 10.10.2025
Western Zone	Roma	Friday 01.05.2026	

Motion: “Move that the dates above are set for the State Council Meetings for the next year”.

Moved: Julie Allan	Seconded: Viv Moore	Carried
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Julie Allan – Grants

- Councillors are unaware of the position of Grants. Request a full report on what has been spent. Gerard or new Management to do a Reconciliation. Expenditure is needed before 30th June and Acquittal before 31st July 2025
- Majority of money left is for Coaching & Accreditation Courses, Training
- If Western Zone (for Scrubby Creek) sends a Tax Invoice including copies of the Range Register, then the invoice will be paid.
- Gerard to send copies of new policy & procedures to Council.
- Not happy with Policies & Procedures going on Website before the Council sighting the new documents.
- To be Minuted: That Western Zone has not been privy to any information regarding the new Policy & Procedures

Motion: “Move that QCTA contact the CPR Group and Refuel Creative to stop the launch of website and send out link of website and copies of Policies and Procedures to Council.

Moved: Kevin Jarick	Seconded: Lil Brandt	Carried
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Further discussion regarding policies and procedures to be discussed at the next State Council Meeting and allow 28 days for response.

Julie Allan – Time Frame to Nominate for Executive Positions

7 Days is not enough time for clubs to make an informed decision.

Motion: Put in the Constitution that 28 Days before AGM, Nominations for President & Treasurer must be submitted to the QCTA (except Secretary)

Moved: Julie Allan	Seconded: Kevin Jarick	Carried (1 against)
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Julie Allan – Special General Meeting

Re: Special General Meeting request that was called in October 2024.

To be Noted: Julie believes the meeting was called correctly, and Gerard believes the meeting wasn't called correctly.

Julie Allan – Use of 18.1

To avoid the situation that arose that was enacted with the Central Zone with Elliott Gibb.

Noted: That 18.1 can only be used if all avenues have been exhausted with the relevant zone.

Nathan McKee – Correspondence

Would like open correspondence/communication to everyone.

Julie Allan – Non-Attendance of Council Members

Clause 16.1 –

Recommend: Rules within association of 16.1 need to be expanded

Wayne Reeves – Secretary/Administrator Role

Discussion was had but eventually no motion moved. It was suggested to discuss further at the next State Council Meeting.

Wayne Reeves – ACTA Support for Shooters Travelling Interstate with Firearms

Suggested writing a letter to the ACTA to ask WA to change laws to make travelling easier. However, no motion moved.

Wayne Reeves – Constitution

Wayne spoke about the New Draft Constitution.

Points to remember: ACTA have instructed us to adopt a new constitution

It is a living document that can be changed.

The most significant change is the council going from 16 members to 8, and the 8 Elect the President and Not the Clubs.

Our current constitution does not comply with current legislation- The question was asked in what way.

Wayne withdrew the Notice of Motion re Constitution for the AGM of the evening of the 02/05.

Wayne Reeves – Email address

Brenda spoke about correct email addresses, and email protocol regarding sending emails

addressed TO: everyone but saying e.g. Dear Brenda

Julie suggested sending out emails to all clubs advising them of the actual email address.

Lunch Break:

Return at 1pm:

General Business:

Gerard: Blackwater accepted the State Skeet Carnival for 2026 (swapping with Roma)
Email of resignation from Craig O'Neill as the State Coaching Director
Letter from Roma requesting QCTA approval of Roma holding the Trap Nationals in 2029.
Email from Northern Zone naming officials for Trap Carnival.

Dallas O'Keefe: Questions regarding meeting with the ACTA about Coaching. Because of change of ACTA Office Bearers, Management may need re-contact the new Board.

Sam Moore: Majority of people nominate through MCMS, so assume also we have taken a float: - Therefore:
Are the QCTA considering paying out prize money electronically?
Suggested this be brought up at a future State Council Meeting as an Agenda Item.
Can QCTA send a letter to ACTA regarding the expiring date on membership? (In relation to people using their memberships for obtaining or renewing their Weapons Licence).

Vic Stiller: Are we going to do a new Constitution?
Peter Luppi – Spoke about Constitution

Further discussion regarding the Constitution: -

Motion: Accept the current framework of New Draft Constitution in its current form, with sub committee and council to work on continuous improvement until such time it can be accepted and brought to an AGM for approval and voting."

Moved: Kevin Jarick	Seconded: Seamus Murphy	Carried
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Julie Allan: Any version of the proxy forms to be accepted at AGM.

Paul Hill (Observer) – spoke about the Zone Teams and having the presentation of Winning Teams on Sunday afternoon and not Monday afternoon and give it the importance that it represents. Also, a lot of people have started to leave on the last day.

Draw for Zone Team layouts. Office to complete.

Meeting Closed: 1:34pm

Signed:

Gerard Battiato
Chairman
QCTA Inc.

No.	Action	Whom	Status
1	Get it in writing from ACTA clearly stating the difference between coaching & instructing, including Practice Days.	Gerard	Refer to item 16. Awaiting Meeting
3	Send the information again regarding Coaching and what is required	Gerard	
4	Send out Risk Management Policy regarding Coaching	Gerard	
5	Letter to Zones stipulating how to get funding for Coaching	Gerard	
6	Check the timeline needed for notification for changes to Constitution	Gerard	
9	Gerard to forward to Councillors the wording for Grant Acquittal		
11	Copy of Policy for the \$2000 payment to all clubs each letter	Viv	
12	Criteria to be sent to Zones to claim for Coaching (Women & Girls Grant)	Gerard	
14	State Skeet Selection Policy to be discussed at next meeting (Laurie S)	Brenda	
16	To organise ASAP the Meeting between ACTA & Council regarding Coaching	Gerard	Gerard followed up with ACTA. Waiting for a response as of 21.03.25
17	What is ongoing cost of New Website & Email Addresses	Gerard	To be presented next meeting
20	Grant - Request a full report on what has been spent. Gerard or new Management to do a Reconciliation.	Julie /Brenda?	Work in progress - Brenda
21	Gerard to send copies of new policy & procedures to Council		Brenda to follow up
22	Letter of support for Roma regarding holding the National DTL Championships in 2029	Brenda	To follow up with further information from initial letter
23	ACTA Meeting regarding Coaching – Due to new ACTA Office Bearers, should re-contact ACTA for meeting (Refer Action Item 1 & 16).	Julie & MT	