



QUEENSLAND CLAY TARGET ASSOCIATION INC

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QCTA State Council Minutes

20 October 2023

Atherton International Club & Via Zoom

Present: Gerard Battiato, Barry Lansdown, Malcolm Collins

Zoom: Brian Muirson, Kevin Jarick, Rob Ridder, David Lehmann, Wayne Cislowski, Colin Witt

Proxy Representatives: Rowena Draper for Grahame Noffke, Richard Stanhope for Ben Beazley, Wayne Reeves for Barry Bosworth (technical issues and could not attend)

Apologies, No Proxy: Lil Brandt, Geoff Moore, Brad Cowley, George Oats

Chairman Gerard Battiato

Minutes Amanda O'Brien

1. Meeting Opened: 9.07am

"The President thanked all for coming and declared a quorum."

2. Apologies: Lil Brandt, Geoff Moore, Brad Cowley, George Oats, Ben Beazley, Barry Bosworth, Grahame Noffke

"That Councillors who have arranged for a substitute delegate be granted leave of absence."

Moved: Colin Witt

Seconded: Malcolm Collins

Motion: **CARRIED**

3. Minutes of Previous meeting

a) State Council Meeting 25 August 2023

Business Arising

Kevin Jarick asked if we have received a copy of the Contracts from St George & Surat.

Action List Items (Please see spreadsheet for further details)

Unlicensed Shooters
Club Credits for advertising
Coaching
Gold/Silver Badges engraving
Sporting Carnival Budget
Rifle Association fee
Sponsorship spreadsheet
Targets
Guidelines for DTL Carnival
Gender Equity Plan & previous Strategic Plan
Hall of Fame
CPR Constitution
Apologies only be accepted with a substitute delegate as per constitution.

9.22am Barry Lansdown left the meeting

9.26am Barry Lansdown returned

“Gerard to email the Council with an update on the Constitution and Strategic Plan by 27 October 2023”

Moved: Kevin Jarick
Seconded: Barry Lansdown
Motion: **CARRIED**

“That the minutes of the State Council meeting of 25th August 2023 represent a true and correct record and changes be made to the action sheet as per discussions”.

Moved: Kevin Jarick
Seconded: Barry Lansdown
Motion: **CARRIED**

b) Management Committee Meeting 4 October 2023

“That the minutes of the Management Committee meeting of 4th October 2023 represent a true and correct record.”

Moved: Kevin Jarick
Seconded: Barry Lansdown
Motion: **CARRIED**

4. Financial Report

Kevin Jarick presented the financial report.

“That the financial report balance sheet be accepted.”

Moved: Kevin Jarick
Seconded: Colin Witt
Motion: **CARRIED**

10.30am– 10.45am Break for morning tea

5.) Correspondence

a) Inwards Correspondence

#497 – Brian asked Gerard to update the Council on the ACTA Meeting. Gerard updated the Council on the Commonwealth Carnival and MCMS costs.

#546 – Brian asked if Shooting Australia had sent a criteria for the Volunteer award application for Phil Keller. Amanda advised the conditions were in the email sent to Management and that was not Shooting Australia it was from the Government, AIS Sport Performance Awards (ASPAs).

b) Outwards

Col Witt asked about insurance and Gerard updated everyone that it is a \$1000 excess.

6. New Business:

a) Raffles – Barry Lansdown

Discussions took place about the possibility of holding a big annual raffle. It was decided that QCTA would continue to hold raffles at each Carnival only.

b) QCTA Coaching - Gerard

“That Craig O’Neill be selected as Competition Coach and in the interim be appointed Coaching Director and liaise directly with ACTA regarding implementation of accredited coaches across Qld.”

Moved: Malcolm Collins
Seconded: Richard Stanhope
Motion: **CARRIED**

Colin Witt and Wayne Cislowski abstained from voting.

7. General Business

Richard Stanhope informed Council that the Office of Fair Trading have advised that organisations are required to have a Grievance Policy by June 2024. He suggested that we incorporate it in our constitution. Malcolm Collins raised the issue of Apologies being used too freely for Council meetings and no substitute delegates being submitted. After discussions around the table, it was decided that Council follow the constitution and only accept apologies with substitute delegates. Amanda to email Councillors & Zone secretaries and advise them.

11.45am Rowena Draper left the meeting and did not return.

Malcolm Collins brought up the State Carnival and that we need to appoint a Coordinator for each discipline. Wayne Cisowski suggested that the coordinator be in the zone that the Carnival is being held for that year and someone on Council.

“That an email be sent to Councillors asking for nominations as Coordinator for individual disciplines for State Carnivals. The coordinator will be responsible for coordinating the raffle and seeking sponsorship avenues along with further responsibilities to be negotiated.”

Moved: Malcolm Collins
Seconded: Colin Witt
Motion: **CARRIED**

Amanda to send a yes/no email out once nominations are received.

Malcolm advised that Brenda has been undertaking training for her MPO Roll however has suggested that we should look at getting one from each zone to be trained. Discussions were undertaken and decided that we would call for nominations from each zone.

“QCTA email the zone secretaries to put forward nominations for MPO Officers for the State and that any training will be at the cost to QCTA. Nominated persons must be independent and not be a Council, Management or Zone Committee Member.”

Moved: Malcolm Collins
Seconded: Kevin Jarick
Motion: **CARRIED**

“Brian moved that the following accounts presented be approved for payment.”

| Incoming Invoices up till 19 th October 2023 | | | | |
|---|----------------|-----------------------------|---|-----------------|
| Date | Invoice Number | Company | Description | Amount |
| 18/10/2023 | Inv 3404 | CPR Group | Engagement of Work for Constitution 50% prior to project commencement | \$4317.50 |
| 18/10/2023 | Inv 3401 | CPR Group | Engagement of Work for Strategic Plan 50% prior to project commencement | \$5225.00 |
| 19/10/2023 | Inv11 | Amanda’s Virtual Assistance | Administrative Services | \$2587.50 |
| Total | | | | \$12,130 |

Moved: Brian Muirson
Seconded: Malcolm Collins
Motion: **CARRIED**

Wayne Cislowski advised that he will forward a request for a donation towards the Burdekin Novice day via email.

8. Closure

Meeting closed at 12.21pm

X

Gerard Battiato
President